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KEOLIS

we
imagine

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we
care

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we
commit

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Health & Safety at Keolis premises

- an AI-generated translation of the leaflet
Folder - Sikkerhedsregler på Keolis anlæg

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Welcome to Keolis

Your safety is an absolute imperative to us. It must be safe and secure to move around wherever Keolis is responsible for the environment and occupational safety. Many people move around our facilities daily, including guests, visiting craftsmen, and suppliers with their vehicles. This places high demands on attention and vigilance to avoid accidents. Therefore, we expect you to read this leaflet carefully.

Safety is everyone's responsibility

Responsibility

You are obliged to comply with the instructions communicated to you here in this leaflet and upon your arrival. If you are to perform work for Keolis, you are also obliged to follow applicable legislation and other requirements relevant to the execution of the work. You are required to inform if you are not familiar with or do not understand the requirements imposed on you.

Arrival Always report your arrival at the frontoffice or to the person at Keolis who asked you to come (contact person).

Visibility

You must wear a yellow reflective vest when moving around the facility. Reflective vests can be borrowed at the exit/office or from the contact person. When working in the yard, buildings, or workshop, prominently visible work clothes with category 2 reflectors or a reflective vest must be used.

When **working in the workshop**, it is mandatory to wear an alarm on a lanyard where these are available if:

- you are working alone/outside the sight of colleagues
- you are performing safety-critical work

Consult the accompanying instructions for use if necessary, and remember to hang the lanyard back in place after completing the work.

Waste

Any external company and its employees are responsible for disposing of all waste in connection with the work performed unless otherwise agreed with local management.

Alcohol and intoxicants

Intoxicants are incompatible with Keolis' safety policies. We have a zero-tolerance policy and require our employees to be completely free of alcohol and intoxicants. The same rules apply to suppliers who perform work under Keolis' responsibility at the facility. We monitor the use of alcohol and intoxicants and expect you to contribute to the control if you, as an employee or supplier, are selected for random testing.

Driving and movement

All sign instructions, marked walkways, etc., must be followed, and designated speed limits must be respected. If you are to start a bus, you are obliged to ensure that no work is being done in or around the bus. Buses with steering wheel covers or other signage indicating work nearby must not be started or moved. Anyone moving around the yard has an unconditional duty to yield to reversing buses. All reversing buses must use hazard lights.

Parking

Parking is only allowed in designated parking spaces or as directed by local management.

Personal protective equipment

Personal protective equipment must always be used where it is legally required or indicated by signage. Reflective vests can be borrowed, but other necessary safety equipment must be brought by you.

Cleaning

The workplace must be cleaned after completing the work.

Smoking

Smoking is prohibited indoors in all premises. Smoking outside is only allowed in properly designated areas.

Environmental pollution/incidents

You must immediately try to stop/limit the harm and hereafter contact the local management.

Failure to follow Keolis' instructions may result in you being asked to leave the premises.